

Template cover letter to parents introducing the information sheet about the Bacculaureate and online form to relay concerns quickly and simultaneously to the PAs and INTERPARENTS.

Dear Parents of S7 students,

The 'Bac season' is now underway and we all wish the candidates great success.

Immense efforts are made each year regarding the quality assurance of the exam papers and to ensure that all goes smoothly. Considering the number of papers, problems with the exams are rare. Nevertheless, if you like to be prepared 'just in case', your Parent Association and INTERPARENTS, are ready to help:

1. Please find attached an **'information sheet' about what you can do** if your daughter/son comes home from an exam complaining about the paper or the way in which the exam was run. Like the flight safety information card on aeroplanes, you most probably won't need this information but some parents have told us they find it reassuring to be given such help upfront so they have a reminder handy should they ever need it.
2. This is a link to an **online form**, through which you can **informally share any concerns** you may have about an exam paper/session: <http://interparents.eu/bac/>. Any information you submit will go directly to your local representative for follow-up and simultaneously, to INTERPARENTS for analysis. (For some years now it has been common practice for the Parent Associations of all the European schools to collate the feedback received from parents about problems arising during exams so as to identify possible errors and patterns and bring them to the attention of those responsible for managing the Bacculaureate. INTERPARENTS, as coordinator for all the Parent Associations, has an open channel with the Bacculaureate Unit.) Your Parent Association and INTERPARENTS reps will work closely together on any issues arising during the Bac Season and keep you informed of relevant progress.
3. We are updating our **roster of 'experts.'** Are you a specialist in an academic field corresponding to one of the Bacculaureate subjects, or in one of the languages in which exams are conducted? Could you spare some time, if needed, to help us analyse any problems which may arise? If you don't have a child sitting an exam in the field in which you are expert, then we would like to hear from you! Reply to this email or go to <http://interparents.eu/bac/>.

Wishing you all an uneventful Bac Season and a happy outcome.

Best regards,

Sarah Conyers Barber\*

INTERPARENTS, President

[local rep names: Georg Weber, Anna Cattani-Scholz]