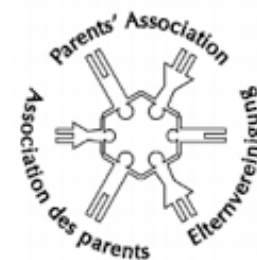


Parents' Association of the European School Munich

Minutes of the Board Meeting of 15.03.2016

The meeting was held in the premises of the EPO, Bayerstr. 34

Minute writer: Enrico Ulivieri



Attendants to the meeting

Board Members present (12): Kerstin Arenz, Maria Pia Ayala-Perriello, Rafael Baltanás, Flavio Carsughi, Jean-Luc Dupuis, François Girardin, Irene Rosin, Rupert Plenk, Enrico Ulivieri, Dimitrios Varelas, Georg Weber, Stefano Zanaboni.

Board Members absent (6): Anna Cattani-Scholz, Günther Körbler, Christina Laiou Maria, Sullivan O'Connor, Manolis Papastefanou, Gerry Van Woensel.

Progress of the meeting according to the proposed agenda

The chairman opens the meeting at 18:40.

1. Approval of agenda

The Agenda is approved without the point 5. on the agenda regarding the presentation ProLehre, which must be shifted due to the absence of the proposer and presenter Anna Cattani-Scholz.

2. Approval of minutes of the last board meeting

The minutes of the previous meeting is unanimously approved.

3. Chairman's report

a. Canteen

Georg Weber presents the status about canteen issue.

b. Lack of teaching hours, Pre-bac test result and excursions

Georg Weber also reports the issue, raised at the Education Council level, about the lack of school hours because of absence of teachers, usually due to sick leaves or to planned class excursions. One of the critics is that teachers' deputy would show pupils a movie instead of giving a lesson in continuity with the educational program.

Georg Weber presented another issue, also related to the Education Council: the recent result in Mathematics pre-bac test. Apparently 60% of the pupils failed this test. The school proposed a meeting with the Education Council and/or the Parents' Association on coming 28th April.

- **TODO:** Georg Weber will contact the school and ask for arranging another meeting in order to discuss also the issue regarding the lack of teaching hours at the school.
- **TODO:** Rupert Plenk, Dimitrios Varelas and Flavio Carsughi will take care of those issues.

Stefano Zanaboni raises the point of cost of excursions, especially voluntary excursions, organized at the school.

4. Present and future financial status

Jean-Luc Dupuis briefly reports the figure for the present financial status and future situation.

5. (Presentation ProLehre (A. Cattalani-Scholz))

Cancelled (see point 1.)

6. A security concept for picking up the children from RUF (Maria Pia Ayala-Perriello)

Maria Pia Ayala-Perriello prepared a concept for improving and regulating how parents should be identified and pick up their children at RUF. She provided a paper (in German), enclosed in attachment.

→ **TODO:** Maria Pia Ayala-Perriello with the support of Enrico Ulivieri would contact RUF and Michael Kim Mayser for discussing the details and for putting the concept in to effect for the next school year.

7. Any other business

a. Distribution of bibles in front of the school

Rafael Baltanás asks more information about the presence of persons in front of the school distributing bibles to students. Kerstin Arenz and Georg Weber reports that those persons got a permission from the Kreisverwaltungsreferat of Munich and, as long as they stay outside the school on a public ground and do not disturb pupils, the school can not push them aside.

→ **TODO:** Kerstin Arenz will provide a link with more information.

b. Access to the school with printed invitation

Flavio Carsughi recalls a recent case of lack in security at the school, as the school allowed parents to easily access to the school by showing their identity card and a printed invitation at the entrance. Apparently the school personnel let into the school any persons showing the invitation paper but without verifying their identity cards.

8. Next board meeting

It is decided that next meeting should take place on Tuesday 19.04.2016.

The chairman closes the meeting at 21:00.

Sehr geehrte Damen und Herren,

wie besprochen die Zusammenfassung unseres Meetings am 09.03.

Folgendes Sicherheitskonzept wäre für die sichere Abholung der Kinder bei RUF denkbar.

-Der Erziehungsberechtigte der Schule erhält für jedes Kind welches bei RUF abgeholt wird eine Family Card zugeschickt.

-7 Tage später erhalten die gleichen Erziehungsberechtigten je ein persönlicher Family Passcode pro Family Card.

-Damit obliegt es dem Erziehungsberechtigtem, wer seine Kinder an der Schule abholen darf.

-Beim Betreten der ESM ist die Family Card unaufgefordert der Security zu zeigen und in innerhalb der Schule offen zu tragen.

-Das Sicherheitspersonal ist jederzeit befugt durch Scannen der Family Card und mündlicher Abfrage des Family Passcode den Besucher zu authentifizieren.

Um das Konzept Family Card und Family Passcode an der Schule zu implementieren ist die Zusammenarbeit von RUF und der ESM nötig.

Ruf:

Verwaltung und Pflege der ESM RUF Datenbank

ESM:

Drucken der "Family Card" Karten und Übergabe an RUF

Erstellung der "Family Passcode"

Daten auf der Family card:

QR Code

Barcode

Es befinden sich keine personen bezogene Daten auf der Karte.

ESM RUF Datenbank:

Die Datenbank enthält die Schülerdaten der ESM.

In dieser Datenbank muss für jeden Schüler, welcher die Nachmittagsbetreuung bezieht mittels Checkbox gekennzeichnet werden.

Die Vorname und Nachname müssen nicht eingetragen werden.